

THE ETIQUETTE COMPANY

Presents

MANNERS MATTER

Ford Elementary Etiquette and Dining Program

5-Week Course – Mondays, March 1, 8, 15, 22

*Final class will be dining tutorial on Saturday, March 27 at 2:00 - 3:30 p.m.

K-2nd grade: 2:30-3:25 p.m. 3rd-5th grade: 3:35 – 4:30 p.m.

\$75 per student including materials one luncheon

*Transportation must be provided by the parents.

THE DINING PROGRAM

Confidence in party and dining situations frees one from worrying about mistakes. Everyone has experienced awkward moments – dropping a fork on the floor and wondering whether to pick it up or leave it there, or showing up at a party all dressed up while everyone else is wearing jeans.

Students learn to feel comfortable and self-assured in social situations. These fun and informative programs include role-playing exercises and worksheets to keep as a reference.

A sample of the topics featured:

Host and Guest Duties
The ABC's of Table Manners
Napkins
Handling Silverware
The Etiquette of Dining Out
Difficult to Eat Foods
Thank-you Notes
American and Continental Dining
Dos and Don'ts of Dining

THE ETIQUETTE PROGRAM

The return to traditional values has brought about an increased appreciation of civility. A foundation of good manners gives young people of all ages and opportunity to learn and practice leadership skills – now and for the rest of their lives. These fun and informative programs include role-playing exercises and worksheets to keep as a reference.

A sample of the topics featured:

Social and Communication Skills
Self-Esteem and Confidence Building
Handshaking With All Ages
Introductions Made Easy
Self-respect and Respect for Others
Conversation and Listening Skills
Telephone Etiquette
The Etiquette of Public Places